

# **Adrian Doyle DipLCM (TD)**

## **Guitar Tutoring** **Terms & Conditions**

- **Contact**
  - Telephone – 01848 200571 (with answer machine).
  - Mobile – 07967 682433 (with voice mailbox for leaving messages).
  - Email: [adrian@flipflopmusic.com](mailto:adrian@flipflopmusic.com)
- **Fees**
  - Tuition at The Music Room, Dumfries - £27 per hour (£13.50 per half-hour)
  - Tuition at The Institute, Moniaive - £27 per hour (£13.50 per half-hour)
  - Tuition at your home (Moniaive / surrounding area only) - £30 per hour (£15 per half-hour)
  - Additional Time (with no change of location) charged at the above rate.
  - Fees for multiple students to be agreed separately.
  - Fees for altered timings to be agreed separately.
  - Note, lesson times are “door-to-door” and include time taken to prepare guitar (tuning etc.) and also for packing it away at the end.
- **Methods of Payment**
  - Cash (preferred) or cheque (made payable to A Doyle) on day of lesson.
- **Appointment Date/Time**
  - Standard teaching times:
    - Dumfries: Monday – 3:30pm till 7:30pm
    - Moniaive: Wednesday – 3:30pm till 7:30pm
  - Other times can be made available by arrangement
  - Appointments agreed ONE week in advance
- **Cancellations**
  - Either Student or Tutor may terminate lessons with ONE WEEK’S NOTICE without penalty.
  - Termination by Student without this notice will incur payment of fees for outstanding lesson(s).
  - Appointments cancelled within one week of lesson – 50% of fee due.
  - Appointments cancelled within 48 hours of lesson – full fees due
  - Appointments not kept (without notice) or broken – full fees due.
- **Student Requirements**
  - Suitable fully functioning Guitar.
- **Professional Standards**
  - Registered Tutor with the Registry of Guitar Tutors
  - Qualified teacher – DipLCM(TD) in teaching guitar
  - Tuition will be given to the highest professional and moral standards.
  - For students younger than 16 years of age it is quite acceptable for a parent, guardian or nominated adult either sit-in on lesson or supervise.
- **Teaching Materials**
  - Published Books and Teaching Materials can be provided **at Cost** by the Tutor.
  - Special purchase materials will be provided **at cost plus nominal collection/sourcing fee** (typically £2 or other sum agreed before sourcing)
- **Other Services**
  - Guitar re-string: £20.00 (including strings and general check-up for guitar)